

VACANCY: Project Manager on Employability and Entrepreneurship

GIZ – Deutsche Gesellschaft für Internationale Zusammenarbeit (German Development Agency)

Programme to support the Pan African Institute of Water and Energy Sciences - PAUWES

Tlemcen, Algeria

Full-time

The Deutsche Gesellschaft für Internationale Zusammenarbeit (GIZ) is an international cooperation company for sustainable development that operates worldwide. Since 2011, GIZ has supported the African Union Commission (AUC) in the establishment of the Pan-African University (PAU). The PAU aims to build a network of reputable African universities with the objective of promoting the quality of higher education in Africa and boosting scientific research. This network must be at the heart of the continent's development. PAU also aims to support institutional capacity building to make African higher education institutions more competitive globally.

The PAU is made up of five thematic institutes (one in each region of Africa). It offers master and doctoral programs in specific fields and applied research programs geared towards development. The institutes will collaborate with satellite research and higher education centers in other regions of Africa, while working closely with the public, private and civil society sectors.

The four existing institutes of the Pan-African University are supported by key thematic partners (Key Thematic Partner, KTP). Germany is the main thematic partner of the Pan-African Institute for Water and Energy Sciences (including Climate Change - PAUWES), which is hosted by Abou Bekr Belkaïd University in Tlemcen, Algeria. The other pan-African institutes are located in Cameroon (Institute of Governance, Humanities and Social Sciences), Kenya (Institute of Basic Sciences, Technology and Innovation) and Nigeria (Institute for Life Sciences and the Earth, which includes health and agriculture). The fifth institute (space science) will be set up in South Africa.

The PAU Central Rectorate in Addis Ababa (soon to be relocated to Cameroon), manages and coordinates the academic and administrative affairs of the PAU. The Department of Human Resources, Science and Technology (HRST) of the Commission of the African Union (AUC) is responsible for the development of the PAU.

The Master's programs at PAU aim to provide quality education to graduates from across Africa, including those from the African diaspora, in order to avoid the brain drain and contribute significantly to the continent's development. After their studies, the students have to play a major role in the transformation of Africa. They are called upon to become

leaders (transformation agents) in their fields of expertise in the private and public sectors as well as in the academic world of Africa.

The Pan-African Institute for Water and Energy Sciences (including Climate Change) opened its doors in October 2014, offering two Master's programs (Water Science Engineering and Energy Engineering). During the academic year 2015-2016 two Master programs in Governance (water and energy) were launched, since October 2016 PAUWES has reached its capacity for the Masters programmes with cohorts of 70-80 students starting each year in October.

After graduation, the transition of PAUWES students to the labour market is a very important effort, which requires a systematic approach that includes the total duration of studies in order to successfully complete this task.

Mission

Under the responsibility of the GIZ Advisors, and in particular the Advisors on Academic Affairs and Employability and Entrepreneurship (E&E), the Project Manager will be responsible for the following activities:

- Manage the implementation of all GIZ activities, events and programmes to support PAUWES in the field of Entrepreneurship and Employability as developed by the GIZ Advisors in line with the indicators as laid out in the project proposal:
 - Support job entry of PAUWES graduates
 - Ensure that practice orientation and acquisition of professional skills is embedded in all academic curricula at PAUWES
 - Support extra-curricular activities in the field of Entrepreneurship
 - Support set-up of career services unit at PAUWES including internship placements, mentoring, career coaching, etc.
 - Support the initiation and maintenance of partnerships and cooperation between PAUWES and the private/public and civil society to further the strategic E&E goals of the institute
 - Contribute to enhancing the visibility of PAUWES in Africa and abroad, especially with regard to its E&E profile
- Act as focal person for communication and coordination between PAUWES and GIZ for all E&E activities and any other relevant processes; liaise with PAUWES Private Sector Coordinator with preparation and planning of activities with PAUWES students and staff
- Work together with PAUWES focal persons in the field of employability and entrepreneurship with the goal of constant and incremental capacity building of PAUWES staff:
 - advise PAUWES on developing stable processes and structures for gradually taking over management of the E&E processes and activities;

- support PAUWES in developing appropriate management and operational tools (function sheets, M&E methods, roadmaps, project management tools) aligned with the overall institutional goals
- Coordinate and manage all external consultancies hired by GIZ to support PAUWES in the field of E&E; act as “one-stop-shop” to provide consultants with necessary organisational and logistic support on-site in Tlemcen and throughout their contract duration
- Report to GIZ Advisors and team on implementation of projects and consultancies on a regular basis

Other missions:

- Flexibly handle other tasks as needed to reach team goals

Your profile:

- Masters degree in a field related to the objectives of the position, i.e. social sciences (economics, political science, communication), engineering or related field;
- Fluent in English
- At least 5 years of relevant work experience in the private or public sector
- Experience in project management/ consultancy in an international environment; first experiences in capacity building / development is an asset;
- Experience in university-industry relations, career guidance services; entrepreneurship education or promotion; knowledge and technology transfer; alumni services

Competences/Mind-set

- Passion for entrepreneurship and youth employment: you are deeply interested in supporting new and innovative measures that promote entrepreneurship and employability
- Strong motivation to work in an international setting as part of a diverse team with multicultural backgrounds
- At ease with communication in foreign languages and dedicated to building long-lasting professional relationships;
- Entrepreneurial mind-set: you like taking the initiative to find solutions and getting things done in a timely and professional manner;
- Diplomatic communication skills: you are comfortable within a political setting and know how to communicate in a polite and professional manner with people from all different backgrounds, countries, nationalities;
- Well-organised and cool-headed: you thrive in chaotic environments;
- Team-minded: you enjoy working together with colleagues, sharing insights, providing updates and coordinating tasks across team members and across countries.

Duration of contract: fulltime from November/December 2017 – August 2018 with the possibility of extension

Probation period: 6 months

Job location: Tlemcen, Algeria

Job application: Please send a CV and motivation letter (both in English) to Fadia.Abdelbari@giz.de